

DECK, DECK ROOF & RAMP BUILDING PERMIT / IMPROVEMENT LOCATION PERMIT APPLICATION

300 Cherry Street, Huntington, IN 46750 Ph: (260) 356-5146 Fax: (260) 454-5211 Www.huntington.in.us

DATE APPLIED:	PERMIT NO:		
DATE ISSUED:	RECEIPT NO:		

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<u>De</u>	parti	nent Use Only							
Parcel #:			Township:						
Subdivision: Section/Phase			se: Lot #	:	Zoning:				
Ad	dress	s of Construction A	ctivity:						
P		Name:							
R O P E	O W N								
E R T Y	N E R	Mailing Address:	da.	Ph:					
Trial City/State/Zip Code: Ph: Individual / Contractor Responsible for Construction Activity Information:									
Building Contractor:									
			Name		Address		Phone		
Ele	ctric	al Contractor:	Name		Address		Phone		
Plumbing Contractor:					Address	Phone			
Str	uctur	e Classification:	□ Commerci	al □Single-Family □	□ Two-Family □ Multi-Fami	lv □ Acc	cessory Structure		
		unction w/Building			rk: □ New Construction □ A				
		Deck: Attached	,		licap Ramp	radiaon/11n	cration - Reconstruction		
- 7	pc 01	□ Deck w		Roof Only (existing deck)	-	ng existing d	leck)		
For	ında	tion: Postholes	(36" min) □ I	Floating/pier blocks	Type of Floor: □Wood □	Composite	Decking		
Number of Levels: Floor Height:			(at highest level measured from grade) Stairs: □ Yes □ No						
Dimensions: ' " X ' "			Square Footage:						
Any Electrical: □ Yes (separate permit required) □ No Any Plumbing: □ Yes (separate permit required) □ No									
Est. Cost of Construction: \$					Est. Date of Completion:///				
		•		0 0 11	cation; that the application and	<u>De</u>	epartment Use Only		
				correct; and that the Depart ispections; and that any stru	ment is hereby authorized to acture will not be used or		Permit Fee		
				has been issued. I further		Permit Fe	e: \$		
violation of applicable codes and ordinances may result in the assessi			ment of tines and penalies.	Other:	\$				
		Applicant Signature		Printed Name	Date	Total Fees	s:		
Ap	prov	ed by:							
Department Representative				sentative			Date		
Comments/Conditions:									

THE FOLLOWING INFORMATION, IF APPLICABLE, MUST BE SUBMITTED WITH THE BUILDING/IMPROVEMENT LOCATION PERMIT APPLICATION:

- 1. Site plan of the property showing:
 - a. All property lines and dimensions
 - b. All streets, alleys, and other rights-of-ways adjacent to the site
 - c. The location of all recorded easements
 - d. The location of all utility lines (overhead and underground)
 - e. The location of all County Regulated Legal Drains (both open ditches and tiles)
 - f. All parking areas designated for off-street parking
 - g. All existing and proposed structures
 - h. The setbacks of all existing and proposed structures
 - i. The height, width, and depth of proposed structures
- 2. If the deck has more than one level, detailed floor plans of the proposed deck are required.
- 3. Submission of Deck Cross Section sheet.

PLEASE NOTE THE FOLLOWING REQUIREMENTS WHICH MAY APPLY:

- 1. Setbacks must be maintained from all property lines; you may need to join two or more parcels prior to permit approval.
- 2. Construction must be at least 10' from any water well or component of a septic system.
- 3. Other permits may be required for the following: Electrical permit, Plumbing permit, Accessory structure permit, Fence permit.
- 4. Electrical permits may only be obtained by an electrician licensed by Huntington County, or the deeded owner if residing at the home.
- 5. Plumbing permits may only be obtained by a state licensed plumbing contractor, or the deeded owner if residing at the home.

IMPORTANT INSPECTION INFORMATION

- 1. Inspections may be scheduled by calling the Department at (260) 356-5146 during normal business hours 8:00 am 4:30 pm Monday through Friday (except holidays). The Department does **NOT** accept inspection requests by email, fax, or voicemail. You do not need to speak to an inspector to schedule an inspection, any member of the staff can assist you in scheduling.
- 2. Concrete inspections (footer, post hole, foundation, basement walls and slab) require a minimum of 4-hours notice. All other inspections require a minimum of 24-hours notice.
- 3. Failure to call for a required inspection will result in the assessment of fines/penalties. You may also be required to undo already completed work so that code compliance may be verified by the inspector.
- 4. If an inspection is failed/denied by the inspector, a re-inspection fee may be assessed and you will be required to schedule a new inspection appointment.
- 5. Payment of any fines/penalties/re-inspection fees must be paid to the Department prior to any other inspections being scheduled. Payment is required by cash or check only. The inspectors do not and can not accept payment of these assessed fees.
- 6. The following inspections (when required as marked on your yellow inspection card) are due at the following stages of construction:
 a. Footer/Post Holes: Before pouring concrete or setting posts
 - b. Electrical, Rough: Before enclosing walls with wall board, insulation, or covering; and before any electrical wiring or connections
 - c. Framing: Before covering any of the joists with floor boards
 - d. Final: Once the project is complete, after the decking and railings have been installed
 - e. Other: Please consult with the Inspector or Department as to the specific requirements of this inspection

Instructions: Fill in all sections relevant with the exact information that applies to your projects and submit with your permit.

Address: *Ice Shield **Stairs** No. of treads (9" min width): **Roof System** 2. No. of risers (8-1/4" max height): Gable Hip Shed Maximum 4" open toe kick allowed 3. Other: Pitch: /12 (ex. 4/12 or 6/12) **Deck Guardrails** 3. Covering: _ Shingles ____ Metal Required if floor is taller than 30" above grade Other: Must be constructed so no opening will allow a Trusses: _____ Yes _____ No / Spacing O.C.: _ 4" sphere to pass thru 5. Rafter size: X / Spacing O.C.: Must withstand 200 lb. side load 6. Rafter clear span: _____7. Ridge board size: _____ X _____ (ex 2x8 or 2x10) Stairway Handrail 8. Header size: _____ X _____ / Span: ___ Required at least on one side if 4 or more risers 1. * Depending on roof, ice shield may be required from Must be constructed so no opening will allow a eaves edge to at least 24" inside exterior wall line 4-3/8" sphere to pass thru Guardrail required on open stairway handrails if the vertical stairway rise exceeds 30" Floor 1. Material: ____ Wood/composite Ledger size ____ X ____ (2x8 min) Minimum Joist: ____ X ____ (ex: 2x6) Joist spacing O.C.: Joist clear span: 34" - 38" Above nosing! 36" Beam size: X____ Beam Length Distance above ground: **Posthole** Must be at least 36" below finished grade or to solid bedrock Req. flashing 1/2" Thru bolts 1/2" Lag bolts Joist hanger Tread (installed w/ approved joist hanger fasteners) 6" Sphere Max Riser 36" Minimum