



Now Hiring

Part-Time MS4 Laborer

Description:

The Portage Utilities – Field Forces is seeking qualified candidates to fill a part time MS4 (municipal separate storm sewer) laborer position to provide day-to-to maintenance and upkeep of storm water assets. Under the direction of the Field Forces Superintendent & Assistant Superintendent, this position provides support to the Portage Utilities Field Forces regarding all matters related to MS4 rules & regulations. They will assist in any other areas deemed necessary by the Department heads.

Essential Functions:

- Perform maintenance and upkeep of all MS4 assets and infrastructures including retention ponds, detention ponds, ditches, storm drains and/or any other duties assigned within job scope.
- Provide traffic control for any Utility projects. This includes pulling a sign/direction board.

Qualification Requirements:

- Must have a valid Indiana state driver's license.
- Must be able to safely lift and carry items weighing at least 50 pounds.
- Must be able to work in hazardous weather conditions (i.e. wet, extreme heat, extreme cold, rough & steep terrain)

Work Schedule:

- Monday-Wednesday 7:00 AM – 3:00 PM Thursday 7:00 AM – 11:00 AM for total of 28 hours.

Salary/Benefits

The starting pay for this part-time position is \$13:50/hr. Position does not include medical or pension benefits or paid holidays.

How to Apply:

1. Interested candidates must obtain an application from Courtney Castle at the Portage Utilities Field Forces (2301 Hamstrom Road) and return it to her along with a resume and cover letter attached.
2. The selected finalist will be required to successfully pass a pre-employment criminal background check, reference check and post offer drug screening.