

**City of Portage Utility Service Board**

Regular Meeting

May 1, 2018

The meeting was called to order by Member Williams at 5:00PM.

**Members present:** Members Elizabeth Modesto, Pat Clem, Scott Williams, John Cannon, Collin Czilli, and Mark Oprisko, and Clerk-Treasurer Christopher Stidham.

**Claims:**

Member Williams entertained a motion on the claims docket. Member Modesto made a motion to approve the docket as presented. Member Oprisko seconded the motion. Member Williams requested input from the Board. Member Williams requested a roll call vote.  
6 yes-0 nays.

Member Sue Lynch joined the meeting.

**Reports of Utility Officials:**

Member Czilli provided an update on bond projects. Member Modesto made a motion for Chairperson Williams to investigate the BioSolids pad construction issue and report back to the Board. Member Lynch seconded the motion. Member Williams requested input from the Board. Member Williams requested a roll call vote. 7 yes-0 nays.

Engineer Hannon provided an update on various projects.

Superintendent Slawnikowski provided an update on various projects.

Superintendent Littleton provided an update on various projects.

**Unfinished Business:** None.

**New Business:**

Engineer Hannon presented a request from Dunkin Donuts to partner on a sanitary sewer extension from US Highway 20 to their location on Crisman Road. The project is required to construct its own lateral connection but a partnership project would allow a main to be constructed which will allow further expansion south along Crisman Road. Member Oprisko made a motion to approve the agreement at a cost not to exceed \$33,060. Member Cannon seconded. Member Williams requested input from the Board. Member Oprisko rescinded his motion and Member Cannon rescinded his second. Member Oprisko made a motion to approve the agreement at a cost of \$33,060 to the Utility. Member Modesto seconded the motion. Member Williams requested input from the Board. Member Williams requested a roll call vote.  
7 yes-0 nays.

Member Oprisko made a motion to recommend to the City Council the impervious surface ordinance be amended to calculate gravel as 33% of its actual surface area and to provide a 10% discount to prepay the storm water fee each year. Member Clem seconded the motion. Member Williams requested input from the Board. Member Williams requested a roll call vote.  
6 yes-1 nay. (Cannon)

Member Modesto suggested a discount for sewer and storm water service be provided for senior citizens. Clerk-Treasurer Stidham recommended a 10% across the board discount for senior citizen utility bills. Member Modesto made a motion to recommend the 10% discount to the City Council. Member Czilli seconded the motion. Member Williams requested input from the Board. Member Williams requested a roll call vote.  
7 yes-0 nays.

Member Oprisko made a motion to approve the two storm water encroachment requests. Member Lynch seconded the motion. Member Williams requested input from the Board. Member Williams requested a voice vote.  
7 yes-0 nays.

**Reception of Remonstrances or Any Other Business:**

Member Williams accepted input from the public.

Member Cannon made a motion to adjourn. Member Lynch seconded the motion. Member Williams requested a voice vote.  
7 yes-0 nays.

The meeting was adjourned at 6:25PM.

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UTILITY SERVICE BOARD MEETING  
REGULAR MEETING  
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ATTEST:

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Christopher D. Stidham  
Clerk-Treasurer

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Scott Williams  
Board President